

Finningley Parish Council

Minutes of an extraordinary Meeting of the Parish Council

Held on Tuesday 19th July 2022 at 7:15pm in the Village Hall, Rectory Lane, Finningley DN9 3DA

Present: Councillors R Castle (Chairman), J Kong, J Tuff, J Clarke and I Batunas

In attendance: Three members of the public

Public Participation: A member of the public attended the meeting to raise awareness of her opposition to revised plans submitted in respect of planning application 21/02867/FUL for change of use from agricultural to equestrian and to ask for Council's support.

The Chairman welcomed everyone to this extraordinary meeting, called by himself, prior to the appointment of the Clerk

1. To receive apologies for absence and consider reasons for absence
Apologies were received and accepted from Cllr Martin who was unwell.
2. To receive declarations of interest, updates to existing interests of Councillors and decide upon applications for dispensation.
None noted
3. To receive an update on policing issues
Nothing to report. It was decided to remove this item from the agenda. **Action:** EF
4. To receive any updates from DMBC ward councillors
None received.
5. To discuss any issues raised by the public via the Council's website or email accounts
Refer to 'Public Participation' above.
6. Approval of Minutes
The minutes of the meeting held on 21st June 2022, were approved without change.
7. Co-option
The vacancy has been advertised, but no applications had been received. The Clerk and Chairman to liaise regarding further action required. **Action:** RC/EF
8. Finningley Village Hall matters
A member of the Village Hall working party provided an update on matters under consideration:
 - 8.1 Quotations are being sourced for a window cleaner;
 - 8.2 The viability of a fish & chip van using the carpark is being considered;
 - 8.3 A resident contacted a member of the council to say that the stone plaque outside the village hall had been painted over. It was established that this was first done several years ago. It was agreed to add it to the next agenda for Council's consideration; **Action:** EF
 - 8.4 The village hall AGM will take place on Thursday 27 October 2022.
 - 8.5 It was resolved to write to a solicitor regarding lease agreements between the Parish Council, village hall, pavilion and land. **Action:** RC/EF

9. Finningley Playing Fields Association (PFA) matters

A member of the PFA working party reported that the PFA had accepted the mobile defibrillator, being kept inside the pavilion, subject to certain conditions. The PFA (Harriers) had previously looked into obtaining a unit before receiving the portable one donated via council. The member confirmed the PFA are looking at fixing the portable defibrillator into a cabinet outside the fence around the pavilion, which can be accessed easily when the pavilion is closed. Enquiries are ongoing as to how to install this as it will need to source an electricity supply to preserve the battery.

10. Allotment matters

A member of the Allotment working party reported that the Allotment Society is looking for a lawnmower, to be funded by themselves.

11. Financial matters

It was resolved to approve the following payments:

- 11.1 Gillies Landscaping £85.00
- 11.2 Zurich Parish Insurance Policy £1,582.04
- 11.3 Outgoing Clerk's final salary and allowances £720.79
- 11.4 Internal audit fee £84.00
- 11.5 Arrow Publications (July newsletter) £90.00

12. Grant Applications

A member of the PFA reported that the PFA has an uncommitted balance of £26,234.99 in their bank account. It was noted that the PFA had, to date, not provided details of their current financial resources and commitments to enable FPC to assess financial need and take a decision on the grant application.

13. Asset register

Cllr Tuff reported that establishing ownership of assets and land is proving difficult. It was resolved to approve land registry search fees. **Action:** JT

14. Planning Applications/Decisions

Planning application 22/01382/FUL for erection of front extension and alterations to existing bungalow, Rookery Nook, was reviewed and supported.

Further to our previous objection with regard to planning application 21/02867/FULM, it was agreed to submit a further objection to the revised change of use from agricultural to equestrian.

15. Highway Matters

Nothing to report.

16. Website and Communication matters

It was agreed, in principle, to appoint a Webmaster to administer the website, subject to Council's approval at the next meeting. **Action:** EF

17. To receive reports from representative of external bodies

- 17.1 Yorkshire Wildlife Park Consultative Committee. Nothing to report. It was resolved to remove this item, for the time being, from future agendas. **Action:** EF

17.2 Airport Consultative Committee

Nothing to report. It was resolved to add it to the agenda in the month following quarterly updates only. **Action:** EF for October meeting.

18. Adoption of mandatory policies

It was agreed to co-opt the clerk onto the policy working group.

19. Council Events

19.1 It was agreed, in principle, to host a two-day Christmas market event on the playing field and to apply for a drinks licence. Due to time constraints, it was further agreed to call an extraordinary meeting to approve quotations received. **Action:** JT

19.2 The Chairman tabled a quotation for the cost of annual Christmas lights at the Village Green. Approval from DMBC to install a transformer will cost £2,204.30 and to install the lights in drape effect and to dismantled them annually, will cost £4,225 in year one. It was resolved to proceed with the installation of Xmas lights, and for the Chairman to obtain a quotation for leaving the lights in situ. Due to time constraints, it was further resolved that the Chairman in liaison with the Clerk/RFO are to accept the most cost-effective quotation on behalf of the Council and place the order. **Action:** RC/EF

20. Village matters

The Chairman reported that there had recently been an incident when defibrillator AAL18, located at the village hall, could not be located by emergency services as it was registered to the Finningley Community Group instead of the Finningley Village Hall. Yorkshire Ambulance Service (YAS) also recommended either moving the defibrillator to a more central point in the village or installing a second one at the pavilion. (Also discussed in item (9)). The Village Hall Management Committee did not approve the request for a chip van to use its carpark.

The Vice-Chairman reported that, following the communication she's had with YAS's she explained to Joanne Watson that we were invited to consider our intentions regarding the unit by Bethany Miller at SYA and also John Haigh via his two emails. FPC did not intend to take any further action regarding the unit other than consider any further funding bids for the unit's maintenance and that it remains fit for purpose.

21. Village Enhancement Update

The Chairman reported that he had found a possible solution for the pond leakage problem, but that he is still awaiting a quotation from the DMBC contractor. In the meantime, he is also in discussion with a resident who may know of other contractors. Councillors recorded their appreciation to the chairman for removing and disposing of the dead fish in the pond on the hottest day of the year.

Members of the public were excluded from the meeting in terms of Public Bodies (Admission to Meetings) Act 1960, section 1.2, due to the confidential nature of item (22) below.

22 Employment matters

The meeting was closed to discuss the recovery of past council records.

Date of the next meeting

There being no further business, the Chairman thanked those present for their attendance and declared the meeting closed at 21:38 pm. The next meeting of the full council will be held at 7:15pm on 13 September 2022.