

FINNINGLEY PARISH COUNCIL

Minutes of a meeting held on Tuesday, 21 December 2021 at the Village Hall, Finningley, at 7.15pm.

Present: Councillors R Castle (Chairman), C Creighton, J Kong, A Martin, J Tuff, J Clarke, I Batunas, G Nicol and one member of the public.

1. To receive and note apologies for absence and consider any reasons given for absence
No apologies.
2. To receive declarations of interest, updates to existing interests of Councillors and decide upon applications for dispensation.
No updates regarding declarations of interest. Cllr Castle requested that the public be excluded from point 19 discussions.
3. To receive an update on policing issues
There was no report from the police. Police newsletter to be distributed on social media.
4. To receive a verbal report from DMBC ward councillors
There was no report from the ward councillors.
5. To discuss any issues raised by the public via the Council's website or email accounts
No issues raised.
6. Approval of Minutes
RESOLVED that the minutes of the ordinary meeting held on 16 November 2021 be approved as a correct record.
7. Finningley Village Hall matters
 - 7.1 No updates. Village Hall Committee has not met and there has not been any updates from the Vicar.
Point raised that Cllr Creighton and Cllr Clarke arrived at the Hall at 6:50pm and there was no one in the Hall prior to FPC's meeting. Georgina to query if the meetings can start at 7pm again if there is no one in the Hall prior to the meeting.
 - 7.2 The work to remove the ivy and roots has been pencilled in to commence in Spring when conditions allow. Lime washing also pencilled in for Spring. Permission to access the side of the building has been granted from the adjacent bungalow.
 - 7.3 Bentley Fencing has been contacted however they have not provided a quote to fix the fence. Cllr Castle suggested that at the next Village Hall meeting it can be discussed to minimise use of the garden area or the fence can be removed if deemed necessary. Noted that the fence would be replaced when the garden is renovated.
8. Finningley PFA matters
 - 8.1 Still awaiting advice from NALC
 - 8.2 No updates. Agreed that this agenda point will be removed from the Agenda until NALC advice is provided.
9. To receive information/an update on the pond construction
Discussion deferred to point 11.
10. Allotment matters
Weeding around the hedge has commenced. No other updates.

11. To receive information on the following ongoing issues and decide further action where necessary

DMBC CCTV network roll out update- Village Consultation results

A ballot box was put in the Post Office resulting in 56 voting slips being recorded. 45 votes for YES, 11 for NO. Responses from email were recorded also; 8 YES, 2 NO. A number of responses were also given via social media.

After compiling all the results 81% voted YES, 19% voted NO.

Cllr Creighton suggested that before Council decide to action anything, another open morning is held on the Green for questions to be asked, ensuring a full 'consultation' has been carried out.

Proposed, Cllr Creighton. Seconded, Cllr Martin

Majority agrees.

Cllrs Creighton and Clarke agreed to carry this out.

Section 106 village enhancement consultation

Cllrs Creighton and Clarke will be updated with quotes in the second week of January. Delays have occurred due to trade people's Christmas holidays.

Quotes to store the pond water are also being included.

Suggested that an update could be provided at the same open morning as the CCTV consultation.

12. Financial matters

Council notified that 2 letters had been received chasing money relating to a power outlet at the Pond and HMRC contributions. Georgina will investigate these.

12.1 £30 -YLCA training course

£185 & £170 - Gillies Landscaping (invoices 51 & 78)

Payments approved.

12.2 £293.40 spend on Christmas lights endorsed.

12.3 Cllrs Castle and Martin to discuss the Computer policy. YLCA template to be used.

12.4 Purchase of the Microsoft suite approved.

12.5 Official notification given to Cllrs to look at the proposed 2022 budget which needs to be discussed and approved at the January meeting.

12.6 Payment of Gillies Invoice 90 for £320 ratified.

12.7 To approve the annual accounts and AGAR to 31 March 2021

12.7.1 The Annual Governance Statement (Section 1) was discussed, and Council agreed that due to a lack of paperwork supporting the statements, negative responses must be given.

12.7.2 The Accounting Statement (Section 2) was considered and approved by Council.

12.7.3 Noted that YLCA has confirmed, following discussion with Mr C Phillipson (independent internal auditor), that the internal audit for year 20/21 has been completed. It is understood that whilst YLCA has confirmed the above, Council had not seen the supporting paperwork.

12.7.4 Noted that YLCA has confirmed as above, that the opportunity for the public right of inspection of the annual accounts was properly afforded in July 2021. It is understood that whilst YLCA has confirmed the above, Council had not seen the supporting paperwork.

12.7.5 The 'Variations explanation' document was proposed and agreed by Council.

13. Planning Applications/Decisions

Erection of two storey extension to rear following demolition of existing conservatory.

2 Croft Court Finningley Doncaster DN9 3PJ. As the comment date fell before the next meeting, Councillors were notified of this planning application and collectively expressed a neutral opinion.

14. Highway Matters

Signs have been put up for 3 months. No objections have been raised. A period of 6 weeks will

occur where appeals can be made. Following this a public right of way will be granted.

Parish Council walkabout

Litter bins are being replaced. No further updates.

15. Website and Communication matters

Cllr Castle and Georgina to schedule a meeting to discuss the new website.

Georgina to check whether the new .gov email address has gone live.

To receive information and update (if any) on the Parish Council Facebook page

Posting has been lower than previous months however interaction with the pond/fish post reached 3000.

16. To receive reports from representatives to external bodies

Finningley PFA

No update. Apologies given to the last meeting and a proxy refused.

Yorkshire Wildlife Park Consultative Committee

No updates.

Airport Consultative Committee

Cllr Castle attended meeting held on 9th December as Cllr Clarke could not. Cllr Castle circulated his meeting points to Council on 9th December via email.

17. Adoption of mandatory policies

Cllrs Martin and Tuff prepared the General privacy notice, Privacy notice for Councillors, Employees and Volunteers and the Complaints process policies to be reviewed by Council.

Cllr Martin made Council aware that the YLCA templates were used to prepare the FPC policies. He also suggested that once in place the complaints procedure should be monitored each year to assess what has been raised, what actions were taken and if anything can be put in place for the future.

Proposed, Cllr Creighton. Seconded, Cllr Clarke.

Majority agrees to adopt the proposed policies.

Cllr Clarke suggested that a 'Compliment procedure' could be prepared for positive feedback.

18. Council Events

18.1 Very good feedback for the light switch on. Great turnout from the Village. Comments on how lovely the Village was from people who had recently moved here.

18.2 Suggested celebrating Diwali, Eid and Remembrance Day. Whilst an event for everything is not possible, something to mark each occasion would be favourable, for example soldier silhouettes for Remembrance Day and lights for Diwali.

Point raised regarding the Christmas light quote and what action needs to be undertaken to progress this. It was suggested that this could also be discussed at the open morning on the Village Green.

Georgina to write to Cantley with Branton and Auckley Parish Council to discuss their quotes for Christmas lights and whether a joint quote could be sought.

18.3 It was resolved that a designated Events coordinator was not required at this point in time, and that all Council members could help organise events.

Cllr Martin suggested we look at celebrating the Queen's Jubilee in June 2022.

19. Employment matters

Discussion not minuted.

20. Date of the next meeting

RESOLVED that the date of the next ordinary meeting of the Council is 18 Dec 2021 at the Village Hall, commencing at 7.15pm.

There being no other business, the Chairman thanked those present for their attendance and declared the meeting closed at 9pm.