

FINNINGLEY PARISH COUNCIL

Minutes of a meeting held on Tuesday, 18 January 2022 at the Village Hall, Finningley, at 7.15pm.

Present: Councillors R Castle (Chairman), J Kong, J Tuff, J Clarke, I Batunas, G Nicol

1. To receive and note apologies for absence and consider any reasons given for absence
Apologies received from Cllr Martin and Cllr Creighton.
2. To receive declarations of interest, updates to existing interests of Councillors and decide upon applications for dispensation.
No updates regarding declarations of interest.
3. To receive an update on policing issues
There was no report from the police. GN to check that the Police newsletter is still being received.
4. To receive a verbal report from DMBC ward councillors
There was no report from the ward councillors.
5. To discuss any issues raised by the public via the Council's website or email accounts
Query raised by a member of public as to why the grit bins around the village are locked.
Cllr Kong proposed to unlock the grit bins. Seconded, Cllr Clarke. Council agreed to unlock the grit bins.
Cllr Castle to unlock and check the levels of grit in each bin.
GN to write to DMBC to get a quote for maintaining grit levels.
6. Approval of Minutes
RESOLVED that the minutes of the ordinary meeting held on 21 December 2021 be approved as a correct record.
7. Finningley Village Hall matters
 - 7.1 No updates. Cllr Castle proposed to remove this Agenda point. Seconded Cllr Kong. An update to be added to the Agenda in 4-6 months' time.
 - 7.2 Bentley Fencing has been contacted however they have not provided a quote to fix the fence. Cllr Castle is chasing and seeking alternative quotes.
8. Finningley PFA matters
 - 8.1 Still awaiting advice from NALC. GN and Cllr Castle to raise a ticket with YLCA to formalise the request for legal advise.
9. Allotment matters
AGM held on 16th January. No requests for FPC to action.
10. To receive information on the following ongoing issues and decide further action where necessary
DMBC CCTV network roll out update-
Cllr Kong proposed that FABB apply for a grant to purchase and install the CCTV cameras.
Seconded, Cllr Castle. Motion carried.
FPC reconfirmed their support for the project.
It was concluded that 2 formal consultations and 1 informal consultation to discuss the CCTV had been carried out, the results being in favour of the project, therefore no further action would be necessary from FPC.

Section 106 village enhancement consultation

Noted that Cllrs Creighton and Clarke are still waiting to receive quotes and that they are actively chasing these.

Cllr Castle requested that Cllr Clarke checked to see if fees for project managing were included in the original quote from the Architect company.

11. Financial matters

- 11.1 £66.00 Arrow Publications re January newsletter
 - £192.14 DMBC Election recharges
 - £15.52 DMBC Pond Bin Emptying
 - £131.47 DMBC Dog Bin emptying Chapel Lane
- Payments approved.

11.2 It was agreed that the key controllers named on the HSBC account would be Cllrs Tuff, Kong, Batunas and Clarke.

11.3 The budget was proposed to Council and following some minor amendments was approved by Council.

11.4 It was noted that a consultation regarding the budget will be carried out when the information session is being held on the Green.

11.5 YLCA advised that “there is no requirement that an internal auditor has to have any specific qualifications. There is need for the auditor to be independent of the Council, but it is the role of the Council to check that the person or company is 'competent'; that is the description used in the Accounts and Audit Regulations. To be competent, it is the opinion of YLCA that an internal auditor not only understands the figure work, but also has a good working knowledge of the financial legislation that a council must adhere to.”

Cllr Kong proposed a suitable candidate and Council agreed to contact said person to enquire if they would be interested. Cllr Kong agreed to make contact.

Council agreed that they would be happy to pay for this service.

12. Planning Applications/Decisions

Proposed demolition of disused church and erection of 12 workshop units together with a new access road (being resubmission of application reference 21/01658/FULM withdrawn on 13/09/2021). Junction Of Hayfield Lane and First Avenue, Auckley
Council expressed a neutral opinion.

13. Highway Matters

No updates.

14. Website and Communication matters

Cllr Castle and Georgina to schedule a meeting to discuss the new website.

Georgina to check whether the new .gov email address has gone live.

To receive information and update (if any) on the Parish Council Facebook page

A continued steady increase in followers and engagement. Cllr Kong confirmed she is still happy to manage the social media accounts.

15. To receive reports from representatives to external bodies

Finningley PFA

No meetings held. No updates.

Yorkshire Wildlife Park Consultative Committee

No meetings held. No updates.

Airport Consultative Committee

No meetings held. No updates.

16. Adoption of mandatory policies

No updates

17. Council Events

- 17.1 Georgina to write to Cantley with Branton and Auckley Parish Council to discuss their quotes for Christmas lights and whether a joint quote could be sought.
- 17.2 Discussion postponed until quotes had been gathered.
- 17.3 It was agreed that GN would write to Village groups to express FPC's support for Jubilee celebrations and offer support if required. It was suggested that the playing field would be the best location to hold any events.
GN to contact DMBC and the ward councillors regarding FPC's intentions.

18. Employment matters

It was agreed that GN is to write a letter to the former clerk asking to confirm whether she has returned all the documents in her possession and whether she knows where the missing documents could be. It was suggested the specific time periods, that we are missing documents, are stated to ensure clarity. A copy of the letter is to be sent to YLCA and the monitoring officer.

GN to research exactly what documents are required to be kept and for how long and the specific roles and duties of the Responsible Financial Officer.

It was proposed that any time arising above the contracted hours due to extra requests be paid to GN as overtime.

Proposed, Cllr Kong. Seconded, Cllr Tuff. Motion carried.

19. Date of the next meeting

RESOLVED that the date of the next ordinary meeting of the Council is 15 February 2022 at the Village Hall, commencing at 7.15pm.

There being no other business, the Chairman thanked those present for their attendance and declared the meeting closed at 8:55pm.