

FINNINGLEY PARISH COUNCIL

Minutes of a meeting held on Tuesday, 15 February 2022 at the Village Hall, Finningley, at 7.15pm.

Present: Councillors R Castle (Chairman), J Kong, J Tuff, I Batunas, C Creighton, A Martin, G Nicol

1. To receive and note apologies for absence and consider any reasons given for absence
Apologies received from Cllr Clarke
2. To receive declarations of interest, updates to existing interests of Councillors and decide upon applications for dispensation.
Cllr Kong opted to remove herself from point 14.4 discussions. It was noted that this was not necessary however Cllr Kong requested to do so, to avoid any potential criticism in the future.
3. To receive an update on policing issues
There was no report from the police. Newsletter circulated on social media.
4. To receive a verbal report from DMBC ward councillors
There was no report from the ward councillors. Cllr Martin expressed that he was disappointed that there had not been a physical presence at meetings for an extended amount of time. Cllr Castle proposed an email is sent suggesting a quarterly meet up. Cllr Kong confirmed that the ward councillors have made it very clear that they have an open-door policy and are very happy to support FPC.
5. To discuss any issues raised by the public via the Council's website or email accounts
A DMBC Enforcement lady had emailed GN querying the ownership and management of the peafowl following a complaint from a resident. A response was issued stating that the peafowl are not owned or managed by anyone and if she still wanted to pursue the issue, a ward councillor could be contacted.
Cllr Creighton told Council that a village resident had expressed the desire to donate 2 defibrillators to the Parish Council. Cllr Creighton is meeting with the resident in the week following the 15th February and will update Council with more information following this.
Cllr Kong had been contacted by a resident regarding litter on Old Bawtry Road. Cllr Kong recommended that the man contact DMBC directly and while he is doing the Village a great service by clearing the litter up, DMBC cannot monitor the situation if the rubbish is gone when they arrive.
Cllr Kong had been contacted by 2 people regarding using the Maypole for the jubilee celebration. Cllr Kong confirmed the maypole is stored at the Pavilion.
3 other people had contacted Cllr Kong enquiring about FPC's plans for the Jubilee.
6. Approval of Minutes
RESOLVED that the minutes of the ordinary meeting held on 18 January 2021 be approved as a correct record. Cllr Castle, proposed. Cllr Tuff, seconded.
7. To discuss matters arising in the minutes not included elsewhere in the Agenda.
Cllr Martin requested that a document is drafted to monitor the progress of matters arising in meetings.
8. Finningley Village Hall matters
2 quotes for the replacement of the Village Hall garden's fence discussed.
Proposed that standard fencing quote was accepted. Proposed, Cllr Creighton. Cllr Castle, seconded.

GN to accept quote and raise order.

9. Finningley PFA matters

Still awaiting advice from NALC. Ticket with YLCA raised to formalise the request for legal advice. Cllr Kong suggested looking into the complaint procedure for NALC and YLCA as it is unacceptable for response to take this long.

10. Allotment matters

AGM minutes were circulated via email. The Allotment Society is currently running without an elected Chair. 3 month deadline given to nominate a new Chair.

11. To receive information on the following ongoing issues and decide further action where necessary
Section 106 village enhancement consultation

Noted that Cllrs Creighton and Clarke are still waiting to receive quotes and that they are actively chasing these. Cllr Creighton will update DMBC.

Cllr Martin suggested that a pond update should be included in the April Arrow newsletter.

12. Financial matters

12.1 £1260 Viking trees invoice

Payment approved.

12.2 Following circulation of Mr Newbould's CV it was confirmed that he is appointed as FPCs new internal auditor. Offer letter detailing the requirements and terms of engagement to be drafted and sent to Mr Newbould. Noted that it was requested that Cllrs delete Mr Newbould's CV from their computers.

GN to raise a ticket with YLCA to query if there is a recommended remuneration amount.

12.3 Noted that the Clerk's salary was approved.

12.4 The dates for the exercise of public rights were discussed. Cllr Martin, proposed. Cllr Creighton, Seconded.

13. Asset register

Cllrs Tuff and Martin appointed to work on compiling a new asset register.

14. Planning Applications/Decisions

14.1 21/02866/FUL Conversion of existing garage to annexe. Location Fairfield Old Bawtry Road.
Council expressed a neutral comment

14.2 21/02867/FULM Erection of stables and change of use of field to equestrian use (Amended Plans) Location Land On The North Side Of Bawtry Road.

It was noted that the email regarding this application was sent in error and no further comment was required however Council decided the original comments made, should be resubmitted.

14.3 22/00069/OUT Residential Development of up to 5 dwellings (access and principle only to be considered) (being resubmission of application 20/03082/OUT) Location Land To The West Of Station Road, Blaxton

Council agreed to object. Cllrs Martin and Creighton to word an objection.

14.4 21/02964/FUL Erection of a detached dormer bungalow with associated works and access alterations (proposal converted from outline application to full application with amended plans) Location 28 Wroot Road.

Noted that Council have already objected to these plans. Council stand by this objection due to loss of privacy and road access issues. Cllr Creighton and Martin to send GN a response to submit.

15 Highway Matters

No updates.

16 Website and Communication matters

Cllr Castle and Clerk to schedule a meeting to discuss the new website.

It was confirmed that the email format would firstname.surname@finningley-pc.gov.uk and 8 accounts were required. GN notified Council that each of these accounts would cost £3.60 each per month.

To receive information and update (if any) on the Parish Council Facebook page

A continued steady increase in followers and engagement. All positive feedback.

17 To receive reports from representatives to external bodies

Finningley PFA

Cllr Kong elected as the PFAs secretary. It was confirmed by Council that FPC would like to book the Pavilion and Playing Fields on Sunday 5th June for the Jubilee celebration. GN to email Cllr Kong to confirm.

GN also to confirm with PFA if another FPC representative needs to be elected now that Cllr Kong is the secretary.

Yorkshire Wildlife Park Consultative Committee

Meeting invite sent to Cllr Castle. Due to the late invite (less than 24hours notice) the invite was declined.

Noted that a record of which Cllrs are representatives and deputy representatives to each Society/Association should be drafted.

Airport Consultative Committee

No meetings held. No updates.

18 Adoption of mandatory policies

Cllrs Martin and Tuff are preparing the next policies to be approved.

Cllr Martin suggested that a register of documents is created to note when documents are accepted and when they are disposed of.

Suggested that a record of keys is created. GN to add to the next Agenda.

Suggested that an appraisal policy and an accident book is created. Also noted that work on Council's risk assessments needs to take place.

Cllr Martin also queried whether the rent agreement from the Allotment society has been formalised. GN to check.

PFA rent agreement also to be formalised in the future.

19 Council Events

19.1 GN contacted surrounding villages regarding gaining a joint quote. PCs replied saying it will be discussed in the February meetings and that Council will be updated accordingly.

Cllr Kong suggested that 3 quotes are sought by Council for the Christmas lights as a stand alone project. Council confirmed that they would like lights on both sides of the A164.

GN to contact DMCB regarding a secondary electricity supply on bus stop side of A164.

19.2 The date for the celebration of the Queens Platinum Jubilee confirmed as Sunday 5th June.

GN to contact BPC to see if they also want to be involved.

Cllrs Kong and Tuff appointed as a subcommittee to plan the event.

Contact from St Oswalds school regarding their jubilee celebrations. St Oswald's sent a few requests which FPC noted. GN to check with St Oswald's if they are happy for their requests to be published on FPCs social media to raise Village awareness and support.

Cllr Martin proposed that the name of the joint playing fields could be changed to honour the Queens Jubilee. Cllr Tuff, seconded.

GN to contact BPC regarding this.

20 Village matters

Organising a village walk around to identify issues for reporting.
Deferred to next agenda to set a date.

21 Employment matters

Discussion not minuted.

22 Date of the next meeting

RESOLVED that the date of the next ordinary meeting of the Council is 15 March 2022 at the Village Hall, commencing at 7.15pm.

There being no other business, the Chairman thanked those present for their attendance and declared the meeting closed at 9.05pm.