

FINNINGLEY PARISH COUNCIL

Minutes of a meeting held on Tuesday, 19 April 2022 at the Village Hall, Finningley, at 7.15pm.

Present: Councillors R Castle (Chairman), J Kong, J Tuff, I Batunas, C Creighton, J Clarke, G Nicol (clerk) and G Newbould (internal auditor).

1. To receive and note apologies for absence and consider any reasons given for absence
No apologies received.
2. To receive declarations of interest, updates to existing interests of Councillors and decide upon applications for dispensation.
Cllrs Castle and Kong opted to remove themselves from point 13.1 discussions, however it was requested that they stay in the room to answer any relevant questions.
Council decided the public was to be excluded from Point 22 discussions.
3. To receive an update on policing issues
There was no report from the police. Newsletter circulated on social media.
4. To receive a verbal report from DMBC ward councillors
No report from the Ward Councillors.
5. To discuss any issues raised by the public via the Council's website or email accounts
 - Resident raised concerns regarding the state of the Ash Holt premises. Clerk to refer the issue on to Ward Councillors and email the resident stating Council's decision.
 - A resident reported that a dog bin Chapel Lane had fallen over and was a potential hazard to the public. At the date of the meeting this issue was resolved and the bin replaced by DMBC.
 - It was noted that some residents at the far end of Oswald Drive are not receiving parcels from delivery drivers as it is not clear it is the same road. Clerk to make enquiries to DMBC and the Highways agency regarding putting house numbers on the signs. Cllr Tuff agreed to be the Council's point of contact regarding this.
 - Issue reported regarding vandalism of the tennis court net noted. This issue is being dealt with by the PFA.
 - A resident had been in touch previously regarding a tree falling onto her shed. DMBC reported that they could not act as the tree was not on a public highway. DMBC thought that FPC owned the lane with the tree on, however it has been investigated and the lane is not owned by anyone. It is confirmed that the Highway agency is visiting the week following the meeting to assess the situation.
6. Approval of Minutes
RESOLVED that the minutes of the ordinary meeting held on 15 March 2022 be approved as a correct record. Cllr Creighton, proposed. Cllr Tuff, seconded.
7. To discuss matters arising in the minutes not included elsewhere in the Agenda.
7.1 Discussion regarding the donated defibrillators to be deferred to the next meeting.
8. Finningley Village Hall matters
 - 8.1 It was confirmed that the Village Hall fence had been replaced.
 - 8.2 The scaffolding required to complete the external painting of the Village Hall is scheduled to be erected on 20th April and the painting to commence on 25th April. It was confirmed that the groups using the Hall had been notified of the maintenance work.

8.3 It was confirmed that the Village Hall is owned by the Parish Council. Cllr Tuff noted Council's appreciation for the help provided by a village resident on this matter.

It was proposed that now ownership had been confirmed that the process of issuing new leases to users should be started.

Cllr Martin suggested that some of the clauses could remain such as giving the Church priority to park on holy days.

Proposal to seek 3 quotes from solicitors for the new leases.

Proposed Cllr Castle, Seconded Cllr Martin. Majority agrees.

8.4 The email circulated by the Chairman, detailed an ongoing situation with the Village Hall Management Committee. It was noted that particular individuals on this committee were not acting in an appropriate manner towards FPC's Cllrs.

Cllr Martin suggested that when the new leases are drafted, it states that the VHMC must adhere to the LGA Model Councillor Code of Conduct that FPC has adopted. FPC hopes this will set the precedent on how they expect individuals to behave in the future.

Proposal to include in the new lease a clause stating that the VHMC must act in accordance to the LGA Model Councillor Code of Conduct.

Proposed Cllr Martin, Seconded Cllr Creighton

Clerk to draft letter to solicitors and other parties who will receive a new lease agreement.

9. Finningley PFA matters

9.1 Still awaiting advice from NALC. It was noted that this Agenda point will be removed until legal advice is received from NALC. Proposed Cllr Castle, Seconded Cllr Creighton.

Proposal that a new lease is drawn up for the PFA.

Proposed Cllr Creighton, Seconded Cllr Kong. Majority agrees.

Clerk to contact BPC and PFA regarding this matter.

9.2 The email sent to BPC requesting a status update of the Playing Field Improvements was ratified. Proposed Cllr Creighton, Seconded Cllr Clarke.

Clerk to email DMBC requesting the same information. Cllrs Creighton and Clarke can answer any questions they have regarding this matter in their upcoming meeting with DMBC.

9.3 The availability of the Playing fields and the associated booking fees were noted by Council and the conclusion that it was not FPC's place to make a comment at this point in time was agreed upon.

10. Allotment matters- No updates to be noted.

11. To receive information on the following ongoing issues and decide further action where necessary *Section 106 village enhancement consultation*

1 quote for £205k +VAT has been received for the pond restoration. It was noted that this was a lot higher than originally budgeted. The project team has scheduled a meeting with the architect to analyse the quote to see where savings could be made.

Cllr Kong suggested contacting Tickhill PC to see if they had any advice regarding pond restorations. Cllr Clarke said he was using all his contacts to seek alternative options.

12. Financial matters

It was proposed that utilities bills and recurring charges are pre-approved and Clerk can pay them as required. Copies still to be brought to each meeting to be signed.

Proposed Cllr Castle, Seconded Cllr Tuff.

12.1 £70.80- Arrow publications (Inv 8128)

12.2 £131.47- DMBC dog bin emptying (Inv 27844860)

12.3 £15.52- DMBC litter bin (Inv 27844852)

12.4 £45.02- Wave water (Inv 10103157)

12.5 £18.60- Eon electricity (Inv KI-8B624E28)

12.6 £574- YLCA membership

All invoices approved and signed.

12.7 Reimbursement of Clerk's expenses- £49.98

Ratified and reimbursement approved.

12.8 Payment to Distinctive lawns for the replacement of the Village Hall fence- £642

Payment ratified.

12.9 Payment to The Spitting Pig for a Hog Roast deposit for the Jubilee event- £426

Payment ratified.

12.10 Reimbursement of Cllr Kong's expenses- £3 Land registry charge

Ratified and reimbursement approved.

12.11 Noted the payment of preapproved Clerk's salary- £536.25 (gross)

12.12 Clerk confirmed that the current banking situation previously set up is now of no benefit to Council and advised simplifying it. The Clerk confirmed that either a debit or credit card can also be set up however the credit card charges associated with the current banks credit card are not the best. Council agreed to set up a debit card with their current bank.

It was agreed to close one bank account and use the remaining 2 as a current account and a reserve account.

13. Grant Applications

13.1 It was confirmed that an application from the PFA and an application from FABB had been received.

The application received from the PFA was for £2000. The working party confirmed that after an initial review of the submission they could not reject or accept the application at this time as the application hadn't complied with FPC's grant policy. Further information is required regarding what the money is specifically going to be spent on before it can be formally reviewed.

The application received from FABB was for £7200 to be spent on installing CCTV cameras in the Village. A proposal to agree a precept amount of £795 to be budgeted each year for the maintenance of these cameras and £100 precept amount to be budgeted for the electricity supply. FABB are contributing £1500 toward the admin work done by DMBC regarding the installation of the CCTV.

Proposed to accept this grant application, Cllr Creighton. Seconded, Cllr Clarke. Majority agrees acceptance.

13.2 Noted that the Community group was advised to submit a grant application regarding funding for the defibrillator battery replacement.

14. Asset register- Defer to next meeting.

15. Planning Applications/Decisions

Noted that no new planning applications were received.

Cllr Kong raised that the application to build 33 dwellings, SW of Church Lane (21/01502/FULM) was being presented to the Planning Committee. Council agreed that attendance of this meeting was important and suggested making a request to speak and raise FPCs objections. Cllrs Castle and Creighton agreed to attend the meeting.

It was also noted that an amendment was made to the application regarding 28 Wroot Road (21/02964/FUL). Proposed that the original comments objecting to this application were resubmitted on the amended application

16. Highway Matters- None reported.

17 Website and Communication matters

Clerk updated Council that the website had not progressed further due to time constraints. Council agreed that a quote should be sought from Aubergine to migrate the material from the old website to the new one.

New email login details have been circulated Council aim to exclusively use the new emails by the next meeting.

To receive information and update (if any) on the Parish Council Facebook page

A continued steady increase in followers and engagement. It was agreed that this point could be removed from the Agenda going forward.

18 To receive reports from representatives to external bodies

Finningley PFA- No report.

Yorkshire Wildlife Park Consultative Committee- No report.

Airport Consultative Committee- No report.

19 Adoption of mandatory policies

Defer to next meeting.

20 Council Events

20.1 Clerk received one quote and is working on another 2. It was confirmed that this year Council would like to exclusively light the trees on the bus stop side of the road. Ideally installation would be in November.

Clerk to update Council at the next meeting.

20.2 Cllrs Tuff and Kong gave an update on the Jubilee event. Cllr Tuff confirmed that a hog roast had been booked. Vegetarian and Vegan options were also booked. Council confirmed that the numbers booked should be increased from 150 to 250. A bouncy castle, face painting and balloons had also been organised. A singer has been contacted. The WI has been contacted to see if they are available to make cakes and provide teas and coffees. Clerk received an email from an individual in the Village who owns an events company that has services available. Email also received about a kid's activity sheet. Both emails forwarded to the working party. Other activities and events are also being organised.

Confirmed that Clerk can order the items required.

Noted that issues such as road closures were being investigated. The deadline for these is the 6th May. Clerk has sent the insurance policy to the working party for review.

21 Village matters

Cllr Creighton to confirm with DMBC Officers and report back to Council.

22 Employment matters

Noted that the working party had met 3 times and their scope had been circulated. Council to be updated when new information arises following a meeting on 26th May.

Further discussions were not minuted.

23 Date of the next meeting

RESOLVED that the date of the next ordinary meeting of the Council is 17th May 2022 at the Village Hall, commencing at 7.15pm.

RESOLVED that the date of the annual general meeting of the Council is 24th May 2022 at the Village Hall, commencing at 7.15pm.

There being no other business, the Chairman thanked those present for their attendance and declared the meeting closed at 9.15pm.