

FINNINGLEY PARISH COUNCIL

Minutes of a meeting held on Tuesday, 15 March 2022 at the Village Hall, Finningley, at 7.15pm.

Present: Councillors R Castle (Chairman), J Kong, J Tuff, I Batunas, C Creighton, J Clarke, G Nicol (clerk), G Newbould (internal auditor) and one member of the public.

1. To receive and note apologies for absence and consider any reasons given for absence
Apologies received from Cllr Martin
2. To receive declarations of interest, updates to existing interests of Councillors and decide upon applications for dispensation.
Cllrs Creighton and Clarke opted to remove themselves from point 15.1 discussions. It was noted that this was not necessary however Cllrs Creighton and Clarke requested to do so.
The public to be excluded from Point 22 discussions.
Auditor Newbould to be excluded from Point 12.3 discussions.
3. To receive an update on policing issues
There was no report from the police. Newsletter circulated on social media.
Noted that there had been some car thefts in the neighbouring village.
4. To receive a verbal report from DMBC ward councillors
GN notified Council that a Ward Councillor had been in contact with her asking who had requested a verbal report. GN notified them that each meeting an agenda point is reserved for them to provide an update. GN will remove the stipulation that the update is verbal and noted that we can be updated via email instead.
5. To discuss any issues raised by the public via the Council's website or email accounts
See point 16 (Highway matters)
Cllr Creighton updated Council that the lady who had contacted FPC regarding the trees falling onto her garden shed had spoken to him requesting an update. Cllr Creighton informed her that he had not heard anything but will be in contact when he does.
6. Approval of Minutes
RESOLVED that the minutes of the ordinary meeting held on 15 February 2022 be approved as a correct record. Cllr Castle, proposed. Cllr Creighton, seconded.
7. To discuss matters arising in the minutes not included elsewhere in the Agenda.
 - 7.1 Cllr Creighton to send GN document with all current Councillors responsibilities. These will be reviewed in the May meeting
 - 7.2 Cllr Creighton updated Council on the donated defibrillators. The donator used to work for EDF energy. The 2 defibrillators are recommissioned, the battery has been replaced and given new pads. The defibrillators are fully automated machines and are mobile. It is suggested that one of the defibs could be kept at the Pavilion and one could be kept at the Post Office. These would be gift to the PFA and the Post Office and then any maintenance costs could be covered by using the grants procedure. The defib machines automatically check their own batteries and show a warning light when running low.
It is to be noted that Council would have no liability for any outcome of using the donated defibs. Cllr Creighton notified Council that he had checked and there would be no liability as it could only happen if an event worse than death occurred. Cllr Kong to add it to the PFA agenda to consider accepting the donated defib.
 - 7.3 It was agreed that GN should create a key register.
 - 7.4 Noted ongoing correspondence from a DMBC officer regarding peafowl. The DMBC officer was told that FPC could not help the resident create a petition to review the peacocks as Council must

remain impartial.

7.5 Cllr Martin had drafted a Council update for the April Arrow. GN to circulate it for approval then send it on to be included in the publication

8. Finningley Village Hall matters

The Distinctive Lawns quote for standard fencing was accepted and GN is liaising with the company to agree dates to do the work.

Cllr Castle attended the VHC meeting the week prior where a lady was adamant that FPC owned the Village Hall. RC informed her that we had only found lease agreements from the Church to FPC for the Village Hall. The VHC lady agreed that she would investigate the matter using her sources. RC was then informed that after the meeting had finished it was decided that the VHC was not going to investigate it and that FPC should prove ownership.

RC to contact VHC Chairman regarding the situation and raise his concerns.

GN to investigate the ownership of the Village Hall.

Noted that RC had received an email raising an issue with the fact that the renovation of the Village Hall gardens would only commence after the pond had been reconstructed. RC had replied that this is in line with the results gathered from the Village consultation.

9. Finningley PFA matters

Still awaiting advice from NALC. Ticket with YLCA was updated saying that the issue had now been passed on to NALC after 2 failed attempts to send it. GN has requested to receive a copy of what has been sent to NALC.

GN to chase in 2 weeks.

10. Allotment matters

The communal shed is having its floor painted and an idea to make a communal area in the middle allotment

11. To receive information on the following ongoing issues and decide further action where necessary
Section 106 village enhancement consultation

Noted that Cllrs Creighton and Clarke are still waiting to receive quotes and that they are actively chasing these. It is noted that the struggle to receive quotes is currently a widespread issue and this is also enhanced by the specialist nature of the work required for the pond restoration.

DMBC has been notified of all progress and delays.

12. Financial matters

12.1 £60- YLCA training courses

Payment approved.

GN to look into the other training courses that are available.

12.2 To ratify and approve reimbursement of Clerk's expenses- £56.37 Netnerd, £22.56 Microsoft suite, Office and internet allowance £220, £7.50 printer paper

Payment approved. Internet and home allowance to be formally approved when Cllr Martin is in attendance.

12.3 The Internal auditor's letter of engagement and suggested remuneration was approved.

12.4 Noted that the Clerk's salary was approved.

12.5 RC informed Council that we currently have 3 bank accounts. One that has a sum of money in it but is rarely used, one with a sum of money in that is used to transfer money to the third account and the third account which is used to pay suppliers. It was also noted that Council may need a credit card to allow some expenses to be direct debited as well as allowing purchases to put on the credit card rather than Councillors using their cards and claiming an expense. This will also be advantageous for VAT circumstances.

GN to look into why the bank accounts were set up in the way they were and report to Council the recommended way to now set them up including a potential credit card.

12.6 Council discussed funding the replacement of the defibrillator battery. It was decided that a grants application should be submitted to cover the cost. GN to email the community group to ask them to submit a grant application.

Additional Gillies invoice for £55.00 submitted after the Agenda was published.- Approved

13. Grant Applications

No grant applications received.

14. Asset register

Defer to next meeting.

15. Planning Applications/Decisions

To consider the following planning applications:

15.1 221/00346/FUL Erection of 5 dwellings with garages and associated works following demolition of existing buildings. Butlers Farm, Doncaster Road

Council expressed a neutral comment with the stipulation that the footpath is widened and the lines of sights are improved for vehicles.

15.2 22/00329/FUL Addition of single storey rear extension. 8 Chapel Lane Finningley.

Council expressed a neutral comment.

16. Highway Matters

Council discussed the CST20 proposal sent in by a resident. Council expressed their support of the project. GN to write to the resident to confirm Council's support.

17 Website and Communication matters

The new website is progressing, Council set a target date for it to be ready to go live by the next meeting.

It was confirmed that the email accounts were set up. GN to circulate the login details.

To receive information and update (if any) on the Parish Council Facebook page

A continued steady increase in followers and engagement. All positive feedback. Cllr Kong to add GN as an administrator on the page.

18 To receive reports from representatives to external bodies

Finningley PFA

Awaiting minutes from recent meeting.

Yorkshire Wildlife Park Consultative Committee

Meeting invite sent to Cllr Castle. The invite was declined as Cllr Castle felt FPC had little to input going forward. Cllr Clarke also expressed his apologies as deputy representative.

Airport Consultative Committee

Meeting scheduled for week after 15th March.

19 Adoption of mandatory policies

Cllr Martin and Tuff recommended that the LGA Code of Conduct be adopted by FPC. Cllr Creighton proposed. Cllr Kong seconded.

Policy accepted.

20 Council Events

20.1 GN working on receiving quotes from 3 companies. To update Council at the next meeting.

20.2 Cllrs Tuff and Kong are working on the Jubilee event. Blaxton Parish Council and a few members of the public had shown an interest in being involved. Cllr Kong in contact with BPC to organise a working party. The Village Hall were contacted however no response has been received. The Community Group have confirmed they are holding a coffee morning to celebrate. GN requested to write to the VHMC to see if the group societies such as the art class would like to have a stall at the Jubilee celebration. GN also requested to write to the Womens' Institute to see if they want to be involved. Cllr Kong met with a DMBC officer to discuss the event which resulted in issues such as parking, road closures, resident access/disturbance and waste being highlighted. Cllr Castle confirmed that there is money set aside in the budget to spend on the event.

21 Village matters

Cllr Creighton to confirm with Ward Councillors and DMBC Officers which Saturday in April the village walkaround will occur.

22 Employment matters

Council apologised to a Councillor for not acknowledging an email sent between meetings detail some concerns they had.

Auditor Newbould suggested that a working group was formed of 2 councillors and the clerk to work on the issues faced. Cllrs Kong and Castle were appointed. Auditor Newbould also volunteered to liaise with the working group and provide his guidance.

Agreed that Council would be updated weekly.

Further discussions were not minuted.

23 Date of the next meeting

RESOLVED that the date of the next ordinary meeting of the Council is 19 April 2022 at the Village Hall, commencing at 7.15pm.

There being no other business, the Chairman thanked those present for their attendance and declared the meeting closed at 9.00pm.